

St Wilfrid's Parish Council Meeting 5th September 2017
– Held in the Parish Library

Present:

Patrick Rooney – Chair
Fr Stephen Patterson SJ – Parish Priest
Fr Peter Randall SJ
Fr Michael Ashworth SJ
Parish Administrator
Joan Cragg – Sanctuary Book
Luigi Possamai – Musician
Monica Holdsworth – Little Church
Music and Liturgy – Vacancy
Readers and Eucharistic Ministers – Vacancy
Shirley Russo – Young Children and Families/Minutes

Apologies:

Fr Paul Fletcher– Superior of the Jesuit Community
Rev Bill Adams – Parish Deacon
Brenda Chesworth –SVP
Christine Cox - Co-Opted
Chris Murray - Faith and Justice
Kizito Birabwa – Co-Opted

➤ The meeting was opened and closed with a prayer.	
➤ Apologies – see above.	
➤ Minutes of Previous Meeting – there were no minutes to approve.	Action
➤ Matters Arising:	
➤ There were no matters arising.	
➤ Individual Group Reports	
➤ Parish Priest – draft plans were circulated for the replacement of the wooden doors in the Narthex with non-reflective glass doors with etchings of angels holding welcoming positions to the main body of the Church. These doors will be pressure sensitive to allow disabled parishioners to enter without assistance, operating with a 180° angle. The courtyard outside the main entrance will be raised to the level of the entrance step again to allow easy access for wheelchair users. Replacement glass doors will also be installed to the wooden main entrance doors which will operate via automatic sensors. These doors will be etched with annunciation angels. The sound system is ongoing and contact with engineers is underway to try and find a solution.	

There appears to be quite a lot of white noise and distortion.

The Week of Guide Prayer has a gathering of the participants at St Gregory's on 1st Oct and 7th Oct to mark the beginning and end. During the week rooms at St Gregory's and St Wilfrid's will be set aside so that prayer guides can see those who have signed up (1-1 meetings) for the week. Donna Worthington is also involved, as this was intended to be a collaboration between Tabor and the two parishes. The new UK Provincial, Fr Damien Howard SJ will be visiting St Wilfrid's next week. Fr Paul Fletcher has indicated his intention to offer sessions to interested parties on BSL and working with the local deaf community and UCLAN's Deaf Studies Department.

- **Little Church** – The Group re-started after the summer break on Sunday 3rd September. Numbers not high but two new children came and we have a new volunteer, Alice Pinder. The Group volunteers met prior to the break to discuss future activities and plans are already in place for Creation Sunday – 8th October. Parents will be asked to provide a mobile number to add to a Whatsapp Group to keep them updated on forthcoming events and activities for children. An Examen prayer for children aimed at Key Stage 1 and 2 ages will be provided to parents to prayer with their children. Chocolate treats from the Meaningful Chocolate Company will be given to children prior to the Even of All Saints with a Christian message as an alternative to Trick and Treat for Halloween.
- **Music** - Following the summer break the choir are reconvening for rehearsals on Thursday 7th September. Numbers will be down again after losing some university student choir members who have finished their courses and have moved on to jobs and courses elsewhere or home. Due to unforeseen problems with the onsite recording producers, the CD production didn't happen. Still being considered as fund raising event, is an organ recital supported by the choir and other musicians.
- **Sanctuary Bookshop** – Getting ready for Christmas.
- **Eucharistic Ministers and Readers**– Nothing to report.
- **Fundraising** – nothing to report.

<p>➤ F&J – St Wilfrid’s has applied and registered for the CAFOD Live Simply audit and the launch will take place on Creation Sunday 8th October. The Sub-Group will meet on Monday 11th September at 7pm in the Parish Library. Fr Michael updated the Council on a recent meeting with representatives from Citizens UK regarding the formation of Lancashire Citizens UK and paying for a regional coordinator called Hugh Murdoch from Citizens UK, Camden in London to identify projects that need support and work with local charities, politicians and community leaders. Patrick mentioned that Fr Michael might like to contact the Vicar at St Matthews Church in Preston as they are involved in several local community projects. The RC Bishop of Salford has provided funding, £2,500.00 to support such a coordinator role.</p>	
<p>➤ Parish Centre</p>	
<p>The Parish Administrator is currently trying to contact the contractors for HDKA regarding refurbishment of the Centre and the disabled/men’s toilets. The work is estimated at taking a week to complete and will include new carpets, sanding and varnishing of the dance floor, decorating, new ceiling tiles and replacement of fluorescent lighting with LED downlighters, replacement of flooring/lino in entrance, shelving in the Lavender Room and re-sizing of the cleaning cupboard in the entrance. The cost is estimated at £1,500.00.</p> <p>At the moment we are using a cleaning contract company to clean the Centre, the Church, the Sacristy and Vestry. Since March the cost of this service is £4,000.00. The frequency of cleaning has been reviewed and reduced. Cancellation of this contract is not an option at the moment as it wouldn’t take long for the level of cleanliness to drop which would be a shame considering the expense of the recent cleaning of the Church. Volunteers are required as at the moment the few are already overwhelmed with other roles they undertake. St Wilfrid’s is such a beautiful church and it would be such a shame for the maintenance to be neglected. It was suggested that a notice be included in the newsletter regarding the cost of cleaning/maintenance and in a sensitive manner ask for donations.</p>	
<p>➤ Review of the Parish Forum</p>	
<p>A presentation of the results from the recent questionnaire survey was provided. Some of the data needs to be reviewed as it was unclear from the PowerPoint – Shirley will review this and then circulate it along with the Excel Spreadsheet with the full results. Thanks to Christine Cox and Chris Murray for their help and company in collating this information. The Forum is</p>	

<p>planned for Saturday 28th October in the Parish Centre and will run from 3.30pm to 5pm, Mass at 5.35pm to reflect on the events of the afternoon, followed by a social from 6.30pm to ask questions to Council Members. Dissolution of the current membership of the Council will take place and new membership encouraged by the present Groups. 246 questionnaires were submitted and 84/34% of replies stated they would be interested in attending the Forum. It is hoped that all Groups will be able to attend in order to answer any questions by attendees. A poster has been drafted – thanks to the Parish Administrator for help with this.</p>	
<p>➤ AOB</p>	
<ul style="list-style-type: none"> ➤ St Ignatius' Feast – great event and positive feedback received from parishioners from other local parishes. Thanks to all those volunteers who made this event such a success. ➤ Opening Prayer – Monica has kindly offered to prepare a prayer for the next meeting in October. ➤ Jesuit Parish Conference – Update. No plans yet but the Live Simply Project will most definitely tick the Laudato Si box. ➤ A new Data Protection Act will begin in May 2018. Preparation and procedures are already being put in place to respond to this new law. 	
<p>➤ The next meeting will take place on Tuesday 10th October 2017 at 7.30pm in the Parish Library.</p>	